



Welcome to the University of Ontario Institute of Technology (UOIT). We are delighted that you have chosen to join us and trust that you will find your university experience truly rewarding.

We would like to inform you that registration for 2012 winter semester courses is open. If you have not yet registered for your courses, please do so as soon as possible to ensure that you are able to create your preferred course schedule. Please note: If your \$100 non-refundable confirmation deposit has been submitted and processed, you may register for winter semester classes now. To pay your deposit online, please visit www.uoit.ca/confirmationdeposit and follow the step-by-step process.

Registration information and video are available through MyCampus

You will find the Registration Tutorial Video and online Registration Guide on the lower-left side of the main MyCampus page, www.uoit.ca/mycampus. You should also review the Information for Newly Admitted Winter Students, 2012. These documents will assist you with setting your schedule for the academic year and also contain other helpful information to facilitate your arrival on campus. It is important to review these documents prior to registering for courses.

If your \$100 non-refundable confirmation deposit has been submitted and processed, you may now access your MyCampus web account. You can use this account to register for courses, view your grades, and receive email, read important announcements and much more. To sign in, go to www.uoit.ca/mycampus, enter your username (the nine-digit student number at the top of this letter) and password (your date of birth in the format MMDDYY), and click Login. Should you have any questions concerning registration, please call 905.721.3190 or contact us via email at registration@uoit.ca.

Please [click here](#) for course registration information.

Tuition deadline is January 9, 2012

The best way to pay your tuition fees, compulsory ancillary fees and program associated fees is by bank payment, using Internet or telephone banking or in person at your bank. UOIT does not accept payment of tuition fees, compulsory ancillary fees and program associated fees by credit card, debit,

non-certified cheque or cash. To find out the various payment options available to you, please [click here](#). The deadline for payment of winter tuition fees is January 9, 2012.

Student Campus ID

Your ID card is required prior to laptop pick-up and to take advantage of many campus services and U-Pass transit privileges (if you are registered as a full-time postsecondary student). Please visit www.uoit.ca/studentid for hours of operation and more information.

Laptop distribution

Laptop distribution will be available from Tuesday, January 3 to Friday, January 13, 2012 from 8:30 a.m. to 4:30 p.m. in D116, Gordon Willey Building. Students will be served on a first-come, first-served basis and will be required to present a valid student card at the time of pick-up. Please be aware that the mobile learning fee must be paid prior to picking up your laptop. If you are an OSAP student, please bring confirmation of your OSAP distribution.

OSAP distribution

OSAP distribution will begin Wednesday, January 4, 2012 at the Student Awards and Financial Aid office in U5 building, Room 68 (north location) and at 61 Charles St., Room 120 (downtown location). Upon arrival at the university, first-time OSAP recipients must book an appointment in person to pick up their OSAP document. Appointment sheets will be posted in a clearly defined area.

Registrar's office locations

For your convenience, we are located at both the downtown and north Oshawa campus locations. Please take note of location of the Registrar's office, including Student Awards and Financial Aid and Finance Cashier services. Regular business hours are from 8:30 a.m. - 4:30 p.m.

Should you have any questions, please call 905.721.3190, option 3 or contact us via email at registration@uoit.ca.

North location

Registrar's office, U5 Portable, Room 68

Downtown location

Registrar's office, 61 Charles St., Room 120

We will continue to communicate with you before classes start and throughout the academic year via MyCampus postings and your MyCampus account. This is the only method of communication used to pass on key information regarding registration and other related notices. It is important that you log into your account frequently.

University classes begin on January 9, 2012. We look forward to seeing you!

Important winter semester dates

Important dates for the winter semester are below. For a complete list of important dates and deadlines, please [click here](#).

- January 9, 2012 Lectures begin, and deadline for payment of fees, winter semester.
- January 20, 2012 Last day to add courses, last day to drop courses and receive a 100% refund of tuition fees, winter semester.
- February 3, 2012 Last day to withdraw from winter semester courses without academic consequences (i.e. without receiving a grade).
Last day to drop courses and receive a 50% refund of tuition fees, winter semester.
Courses dropped after this date will be recorded on the academic transcript with a grade of W to indicate withdrawal.
- March 21, 2012 Last day to withdraw from winter semester courses. As of March 22, students may not drop courses or withdraw.
Active winter semester courses will be graded by instructors.

Sincerely,

Leslie Becskei (Mr.)
Associate Registrar,
Records and Registration