

University of Ontario Institute of Technology

IT Operations Committee

MINUTES

Monday, March 5, 2007

Present: Bill Muirhead (Chair), Pat Andreassen, Elio Benincasa, Brian Campbell, Travis Dutka (SA Rep), Gabor Feuer, Mark Green, Junior Groves, Chris Hinton, Clemens Martin (Vice Chair), Lana Pickering (Recording Secretary), Mike Santos, Miguel Vargas Martin, Diana Wood, Dino Zorbas.

Regrets: Les Becskei, Michelle Brown, Bill Hunter, Liesel Knaack, Otto Sanchez, Ed Waller.

1) Call to Order

Agenda was adopted.

Minutes were adopted.

2) Update on Unsupported Browsers in WebCT Vista – Dino Zorbas

ITS began work on the application patch for “IE7”. However there needs to be a protocol developed for these types of issues. ITS will communicate regarding the strategy and solution through WebCT.

One suggestion was to flag individuals to educate them on what to do regarding Java updating.

ACTION: Dino to develop process and send to Bill to distribute.

3) Implementing new learning technologies – Chris Hinton

Process of implementation has been suspended until financing issues have been resolved. Efforts are underway regarding Secure Exam and Turning Point. Other initiatives include Streaming Video, Camtasia, iTunes, and research into software to support distance learning.

Patrik Olsson wanted to know if there would be any investment in mobile video conferencing equipment such as digital recording devices. Elluminate would be on the top of the list but there are funding issues. There needs to be some discussion regarding what equipment etc., would be best for the university. Media Services has looked at two different applications.

ACTION: Set up meeting to discuss these options which will include Pat Andreassen, Chris Hinton, Junior Groves, Elio Benincasa, Patrik Olsson and Brian Campbell, who will report back to this committee.

4) Quota for H Drive – Elio Benincasa

Elio Benincasa wanted to clarify the need to increase the H Drive quota for faculty. He stated that if individuals have a need to increase their H Drive quota they should send a note to the Helpdesk for space to be increased.

5) Associations between lectures/labs and tutorials – Dino Zorbas

Dino reported that currently there is no way to restructure the way courses, labs or tutorials are presented within WebCT. Dino and Clemens to discuss possible solutions.

6) System Uptime Stats – Elio Benincasa

Elio distributed system uptime stats on a per system basis to the committee.

7) SPAM Stats Update – Elio Benincasa

SPAM has increased since September. Elio will report these stats on a quarterly basis.

8) Other Business

Dino Zorbas announced that students will no longer be displayed in WebCT who have dropped the course. However students who have been denied access will continue to show.

9) Items for Next Meeting

- **Update on Unsupported Browsers in WebCT Vista – Dino Zorbas**
- **New Learning Technologies – Chris Hinton**

10) Next Meeting

April 2, 2007